



Essentials Publications
Weekly Tuition
Year 11 and 12 Holiday Review Seminars
Counselling in Motivation and Study Skills
Academic Excellence since 1980

Dear.....

Thank you for your enquiry regarding private tuition.

Since 1980 the Adelaide Tuition Centre has helped over 25,000 students from Year 3 to Tertiary achieve their personal best. Understanding the subject is only one aspect of achieving a personal best.

We work on 3 key areas:

- Development of student understanding of the subject.
- Development of student confidence.
- Development of student study skills, to apply their knowledge to more complex questions.

As private tuition is a very personal process, we endeavor to match students with tutors who suit their particular needs. The tutors need to have the right 'heart' as well as a clear, practical mind. They need to be as much a mentor as a teacher. They also need to be a person who is reliable and able to communicate clearly.

We make every effort to screen prospective tutors before we include them in our established tutor network.

On the following pages are our fees, conditions and registration form. We recommend you return the registration form and appropriate fee at your earliest convenience to expedite your tutor placement.

If you have any queries regarding private tuition, our Saturday classes, holiday seminars or 'Essentials' publications, please feel free to contact us.

Yours sincerely

Lyn De Guglielmo B.A.(Hons), Grad.Dip.T., Grad.Dip.R.E. Cert. IV. Tourism.
Private Education Consultant

Adelaide Tuition Centre

21 Fourth Street, Bowden SA 5007 Office hours 9am to 5pm, Monday to Friday

Tel: 08 8241 5568 **Fax:** 08 8241 5597 **Email:** privatetuition@adelaidetuition.com.au **Web:** www.adelaidetuition.com.au

Fees and Conditions for Private Tuition

Minimum Length of Private Tuition

8 hours per subject is required to be taken over approximately 10 consecutive weeks. After 10 weeks you can negotiate any further tuition directly with your tutor, independent of us.

You pay us: in advance, a service charge in two parts

1. A **once off registration fee** to cover the time and effort in matching profiles of our tutors with your student's needs. (See summary below.)
2. A **once off orientation session charge on behalf of your tutor**, of the 8 hours minimum tuition. (See summary below.)

Your total fee is unconditionally refunded if we do not contact you with your tutor details within 5 business days of receiving your registration form. (Refer to our guarantee of quality on the next page.)

Summary of Once Off Fees

Year 3 – 7 fee	= \$97 registration fee for one or more subjects \$45 orientation session (1 hour)	= \$142.00
Year 8 – 10 fee	= \$103 registration fee for first subject plus \$50 orientation session (1 hour) Subsequent subjects \$83 plus \$50 orientation session	= \$153.00 = \$133.00
Year 11 – 12 fee	= \$129 registration fee for first subject plus \$82.50 orientation session (1.5 hours) Subsequent subjects \$99 plus \$82.50 orientation session	= \$211.50 = \$181.50
Tertiary fee	= \$130 registration fee for first subject plus \$90 orientation session (1.5 hours) Subsequent subjects \$100 plus \$90 orientation session	= \$220.00 = \$190.00

You pay your tutor direct for all tuition occurring **after** this orientation session. (See table below.)

Student Year Levels	Minimum Tuition Hourly Rate	Tuition Session Length
Year 3 – 7	\$45 per hour	1 hour
Year 8 – 10	\$50 per hour	1 – 1.5 hours
Year 11 – 12	\$55 per hour	1.5 – 2 hours
Tertiary	\$60 per hour	1.5 – 2 hours

Private tuition usually occurs in your home, or can be held in the tutor's home (if agreed). Alternatively, small group sessions (2 – 3 students) can be arranged in your home. Costs available on request.

All tutors are qualified professionals in their field. Our usual and clear preference is for qualified teachers.

We do not usually employ university students, although on some occasions in some subjects you may prefer this at \$25 per hour. You will be given full details of your prospective tutor prior to the first session. The above rates are recommended ONLY, and may vary according to difficulty of tuition, expertise and experience of tutor or when tutors become employees of the Adelaide Tuition Centre.

● ● Bonus offer

- Year 12 students receive a \$20 discount on each full subject taken in our popular School Holiday Revision Seminars, taken by over 1500 students each year. Simply postpone your regular tuition for a week or two and quickly revise the entire term's work in 4 or 5 days in our revision seminars. Then follow up with your private tutor during term time. Save \$20 on 1 subject, \$40 on 2 subjects. Refer to the separate sheet 'Year 12 Special Benefits.'

Our Guarantee of Quality

- We guarantee the quality and availability of your tutor within the 8 hour agreement.
- Your total fee is unconditionally refunded if we do not contact you with your tutor details within 5 business days from receiving the registration form.
- If you change your mind prior to the first session and we have already allocated you a tutor, you will be refunded the charge for your 1.5 hours orientation session. However, you forfeit your registration fee.
- We will provide you with another tutor if your allocated tutor does not meet your needs. (*See disclaimer below).

Please Read Carefully

- **Disclaimer**
Replacement of a tutor will only be organised free of charge if the request is made within 14 days of the tutor allocation. We will refund half of your placement fee if your replacement tutor does not meet your needs.
- You must give 24 hours notice of postponement of a session, directly to your tutor or your tutor will charge you for one hour of his/her time.
- Any other charges of your tuition time or day is entirely between you and your tutor. Keep your tutor's phone number handy. Your tutor will contact you to negotiate initial session times.
- Tuition usually occurs in your home, but can be held in the tutor's home (if agreed).
- After the minimum 8 hour/10 week agreement is concluded, you are completely free to continue with your tutor according to any agreement of time/s you make with your tutor. Naturally we cannot guarantee your tutor's availability after 8 hours, but it is in his/her interest to continue with you.
- As registered teachers our tutors have met the appropriate requirements for security clearance. Non-registered teachers have provided a police check.

Year 12 Special Benefits

Holiday Seminars

Year 12 students taking private tuition receive a \$20 fee reduction on each full subject course taken in our popular Holiday Revision Seminars.

- These are taken by over 1500 students each year.
- Teachers in charge are usually the authors of our popular 'Essentials' workbooks and 'Key Ideas' textbooks used by most Year 12 students in S.A.
- Seminars feature special notes designed by 'Essentials' authors: current specialist teachers with past exam setting/marking experience.
- Seminars quickly revise the term's key theory and follow up with practical exercises.

Simply postpone your private tuition for a week or two and quickly revise the entire term's work in only 4 or 5 meetings.

You may choose to follow up with your private tutor to seal the learning process, week by week.

Savings = \$20 on 1 subject
\$40 on 2 subjects
\$60 on 3 subjects

Note: This offer is not valid with any other promotion.

Our Publications

Our clients receive a **10% discount** on all 'Essentials' workbooks, tests and exam packs and 'Key Ideas' textbooks.

Essentials Workbooks

Our summary workbooks are used by most schools in S.A. They summarise all key theory and reinforce student understanding with carefully designed graded exercises. Full solutions are provided to show students why an answer is correct, so they learn from their mistakes.

Key Ideas Textbooks

These texts are specifically designed for the S.A. syllabus. This ensures students learn most efficiently by focusing on exactly what is required for their exams.

Final Focus Exam Packs

Our packs help students fine tune their ability to apply their understanding to complex problems, typical of exams. They also include previous exams with full solutions. Saves students time and energy.



